

# SAFETY BULLETIN

## Transporting Chemicals

**Purpose of the safety bulletin:** Advice laboratory staff when transporting chemicals between laboratories on campus

### Transporting Guidelines

- Always use a secondary container such as a rubber carrying bucket, plastic bucket, or a 5-gallon pail.
- If necessary, use a small amount of packing material (shipping peanuts, vermiculite, or cardboard inserts), that is compatible with the chemical(s)
- Wear correct PPE for the chemical you are transporting.
- All chemical containers must be properly labeled.
- Wheeled carts with lipped surfaces (such as Rubbermaid carts) should be used whenever feasible.
- Do not use passenger elevators when transporting chemicals, only service elevators and service corridors.
- Use level 0 to transport chemicals, do not use Discovery Walk to go from one building to another.
- Remove gloves from one hand when using elevators and opening doors.



**IF YOU PLAN ON TRANSPORTING OR SHIPPING ANY HAZARDOUS CHEMICALS OFF CAMPUS, BE AWARE THERE ARE SPECIFIC PROCEDURES TO BE FOLLOWED. PLEASE CONTACT HSE BEFORE SHIPPING MATERIALS OFF CAMPUS :**

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